



2025 BOARD OF TRUSTEE ELECTIONS



THE ELECTION PROCESS EXPLAINED

The election process consists of three phases:

- The Nominations Phase,
- The Voting Phase, and
- The Counting & Results Announcement.

PHASE I

The Nomination of Candidates:

1. All members in good standing are eligible to nominate or stand as candidates in this election.
2. To stand as a candidate, you need to be nominated by one member and be seconded by a minimum of twenty (20) **other** Members in good standing that meet all the nomination requirements as set out in the Nomination Criteria below.
3. Nominations must be submitted using the Official Nomination Form attached to this communication. The form must be completed as follows:
 - a. **Section 1 - (Nominee Details of Proposer):** Full names / ID number, Membership number and contact details and signatures of the Proposer (person nominating) MUST be completed in full together with the name of the person being nominated.
 - b. **Section 2 – (Declaration of Acceptance by Nominee):** The nominee must complete their full names, ID and Membership numbers and sign the declaration of acceptance of the nomination and agree to be vetted. Failure to do this will render the form invalid.
 - c. **Section 3 – (Details of the Twenty (20) Seconders):** This section must be completed by the twenty (20) active members, that are not suspended, supporting a nomination by writing their names and surnames, ID and Membership Numbers together with the signatures. Failure to complete the above IN FULL will render the nomination form INVALID.
4. **Nominations open on Monday 03 March 2025 and close on Friday 07 March 2025 at 16h00.**
5. Apart from receiving documentation via email and SMS links for those members with email addresses and mobile numbers, members are encouraged to collect their nomination forms from the following sites:
 - Amandelbult Hospital,
 - Bokoni Mine Clinic,
 - Brits Medical Centre,
 - Burgersfort Medical Centre,
 - Jane Furse Clinic,
 - Mashishing Medical Centre,



20 BOARD OF 25 TRUSTEE ELECTIONS



- Modikwa Mine Clinic,
 - Mogwase Clinic,
 - Mokopane Medical Centre,
 - Moruleng Clinic,
 - Northam Eland Mine Clinic,
 - Northam Town Clinic,
 - Northam Zondereinde Medical Station,
 - Platinum Health Medical Centre (Rustenburg),
 - Phokeng Clinic,
 - Impala Bafokeng Mine Clinic,
 - Setaria Clinic,
 - Steelpoort Clinic,
 - Sun Village Clinic,
 - Thabazimbi Medical Centre, and
 - Union (Swartklip) Hospital
6. Completed Nomination Forms must be deposited into the Nominations Boxes placed at the above sites no later than 16h00 on Friday 07 March 2025.
 7. Note that Nomination Forms that are returned after the deadline and / or sent to any other office than the ones listed above and / or not completed in full WILL BE INVALID AND WILL NOT BE CONSIDERED.
 8. Upon nomination closure, the Returning Officer shall scrutinise all nominations received to determine their validity against the Scheme Rules and inform all nominees of the outcome of the nomination.
 9. The List of Candidates shall be published Monday 24 March 2025 on Posters that shall be put up across all operations and clinics. The same list shall be distributed via email, SMS link, Scheme Website and WhatsApp bot (opt-in) to members with email addresses and mobile numbers with smart phones particularly for the WhatsApp facility to allow members to familiarise themselves with the candidates in preparation for the voting phase.
 10. It needs to be stressed that nominating persons for election and voting are two distinct and different processes. The one leads and informs the next.

NOMINATION CRITERIA

All Members have a right to nominate candidates. To qualify, a nomination must comply with the following rules and procedure:

- The nomination must be submitted using the prescribed Nomination Form that is provided together with this Notice;
- Members are entitled to nominate one candidate only on a nomination form to create a pool of names to vote from;
- To become a candidate, a member must receive at least twenty (20) seconders from fellow members in good standing;



2025 BOARD OF TRUSTEE ELECTIONS



- The Nomination Form must be completed in FULL as incomplete forms will not be considered; and
- The nomination form must be placed in the Nomination Boxes situated at the different sites mentioned above or scanned and emailed to the Returning Officer at plathealth2025@electionsagency.co.za no later than the stipulated nomination deadline of Friday 07 March 2025 at 16h00.

PHASE II

The Voting Phase

1. After the nomination phase has closed, the Returning Officer shall develop the ballot paper in preparation for voting. This will signal the end of the first phase and the beginning of the second and voting phase. The rules and procedure for the voting phase are to be explained to all voters using posters and also at the voting station on the day of voting. In addition, the Final List of Candidates will have the necessary detail pertaining to the voting requirements. You are urged to bring your **ID, Clock Card or Membership Card to vote.**
2. **Participation in the Voting Phase will be restricted to members in good standing as at 16 April 2025.**
3. Voting shall be conducted by means of a secret vote, manually and electronically.
4. The announcement of the results shall remain the prerogative of the Board, at an opportune time at the Annual General Meeting (AGM) to be held in June 2025.

PHASE III

The Counting Phase

The counting of votes shall take place after voting, in the presence of auditors.

ELIGIBILITY TO BECOME A TRUSTEE

Who is eligible to be elected as a trustee in the Platinum Health 2025 Member Trustees election?

Section 8.2 of the *Trustee Election and Nomination Policy* that pertains to Trustee Eligibility states that a person may be a trustee if he or she is a **Principal Member** of Platinum Health Medical Scheme in **good standing**. **Who is NOT eligible to stand as a candidate in the Member Trustee election?**

In terms of the Rules, the following persons are NOT eligible to stand for election as Trustees if he or she is:

- Under the age of 18 years;



2025 BOARD OF TRUSTEE ELECTIONS



- Is a director, employee, officer, consultant, contractor, representative or agent of the administrator or Platinum Health,
- The Principal Officer of Platinum Health,
- The auditor of Platinum Health,
- A broker,
- A dependent of a Principal Member,
- Has been declared insane or incapable of managing his or her own affairs, and/or
- Has been convicted, whether in the Republic of South Africa or elsewhere, of theft, fraud, forgery or perjury, under the Corruption Act, of 1992.

FITNESS & PROPRIETY

When is a person fit and proper to be a trustee?

The Board of Trustees has an important responsibility of looking after the Scheme's administrative and financial affairs and to do so in the best interest of the members. It is therefore important that members strive to elect trustees who are honest, appropriately skilled and experienced to discharge the duties of a Trustee as they represent all the members of the Scheme.

A person who is fit and proper to be a trustee personifies the following characteristics:

- **Discipline:** To diligently attend to the business of the Scheme and to be committed to adhere to behaviour that is universally recognised and accepted to be fit and proper.
- **Transparent:** To take decisions with honesty and integrity and avoid any personal gain or benefit in decisions about the management of the Fund.
- **Independent:** To act in the best interest of the members, avoid conflict of interest and take decisions objectively without being swayed or influenced by outside parties.
- **Accountable:** To not relinquish responsibilities and ensure that reporting covers all affairs of the Scheme accurately and honestly.
- **Responsible:** To exercise greater care when dealing with the affairs of the Scheme than when dealing with their own affairs. To acquire the necessary skills and knowledge to fulfil duties as trustees. To protect the confidentiality of member information.
- **Fair:** To treat all Scheme beneficiaries equally and impartially.
- **Socially responsible:** To be informed about and be responsive to social issues. Their actions are governed by high ethical standards.

ELECTION ENQUIRIES

Members must direct all their election related queries to:

The Returning Officer at The Elexions Agency on 0860 866 335.

