

HOW TO CHANGE YOUR CONTACT DETAILS



Changing your contact details is quick and easy if you follow these steps:

STEP 01



Complete the form

- If you are the principal member, complete the form named "**Change form for principal members**", and complete your changes. [Click here](#) to access the form.
- If you are a dependant, complete the form named "**Change form for dependants**", and complete your changes. [Click here](#) to access the form.
- You can access these forms via any of the following channels:
 - Download the form from our **website** (www.platinumhealth.co.za)
 - Email a request to **Client Liaison** (phclientliaison@platinumhealth.co.za)
 - Call the **Client Liaison Call Centre** on **014 590 1700** or **080 000 6942**
 - Collect the form from any Client Liaison office in your area.

STEP 02



Submit the documents to us

- Once you've completed the form, sign it and send it to us, together with a copy of your identity document (ID) or passport.
- You can send it to us in any of the following ways:
 - Email:** zzgengagementofficemembership@platinumhealth.co.za or phclientliaison@platinumhealth.co.za
 - OR**
 - Submit at a **Client Liaison Office** closest to you

STEP 03



We will process your request

- Once we have received the documents from you, we'll process the changes and your new contact details will reflect on our system. You will receive an SMS confirming that your contact details have been updated.

If you have any questions, or need help, don't hesitate to call our **Client Liaison Call Centre** on **014 590 1700** or **080 000 6942**, **email:** phclientliaison@platinumhealth.co.za

